

CHILDREN AND EDUCATION SCRUTINY COMMITTEE	AGENDA ITEM No. 5
25 SEPTEMBER	PUBLIC REPORT

Report of:	Adesuwa Omoregie, Interim Head of Legal and Deputy Monitoring Officer	
Cabinet Member(s) responsible:	Councillor Coles, Cabinet Member for Legal, Finance and Corporate Services	
Contact Officer(s):	Charlotte Cameron, Senior Democratic Services Officer	Tel.01733 384628

SUPPLEMENTARY APPOINTMENT OF CO-OPTED MEMBERS 2023/24

RECOMMENDATIONS	
FROM: Interim Head of Legal and Deputy Monitoring Officer	Deadline date: N/A
<p>It is recommended that the Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Appoint Parish Councillor Katie Howard as a Co-opted Member with no voting rights to represent the rural area for the municipal year 2023/2024. Appointment to be reviewed annually at the beginning of the next municipal year. 	

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee on behalf of the Director of Law and Governance

2. PURPOSE AND REASON FOR REPORT

2.1 The purpose of this report is to request that the Committee appoint Parish Councillor Katie Howard as a Non-Voting Co-opted Member for the municipal year 2023/24 to the Children and Education Scrutiny Committee in accordance with Part 3, Section 4 – Overview and Scrutiny Functions:

Paragraph 4.3 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.

And Part 4, Section 8 – Overview and Scrutiny Procedure Rules: Paragraph 3 - CO-OPTED MEMBERS

3.1 As well as any statutory co-opted members, Scrutiny Committees can co-opt up to four non-voting members on to the Committee.

3.2 There must be at least one non-voting position reserved for a Parish Councillor from a rural area with one substitute member. The Parish Council Liaison Committee will decide these.

3.3 A Scrutiny Committee can co-opt a further three members at its discretion. One of these can be a second parish council member identified by the Parish Council Liaison Committee.

2.2 This report is for Children and Education Scrutiny Committee to consider under its Terms of Reference No. 4.3 of Part 3, Section 4 – Overview and Scrutiny Functions – Co-optees.

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND AND KEY ISSUES**

4.1 **Parish Councillor Co-opted Members**

Each Scrutiny committee has the ability to co-opt up to four non-voting co-opted members one of which will be a Parish Councillor representing the rural area to ensure the voice of the rural communities are reflected.

Parish Councillor co-opted members are nominated through a process which is handled by the Parish Council Liaison Committee Working Group. Any expressions of interest the Working Group receive are assessed and final nominations are then put forward to the relevant committee for approval. The Parish Council Liaison Working Group has therefore proposed that Parish Councillor Katie Howard be nominated as the substantive co-opted members to represent the rural area on the Children and Education Scrutiny Committee.

It is therefore proposed that the Committee approve the appointment of Parish Councillor Katie Howard as a Co-opted Member of the Committee to represent the rural area for this municipal year.

5. **NEXT STEPS**

- 5.1 If the Committee agree to appoint the above nomination as a co-opted member of the Children and Education Scrutiny Committee from 25 September 2023, they will be able to attend and take part in all meetings of the Committee and any Task and Finish Groups that the Committee agree that they may be assigned to with no voting rights.

6. **CONSULTATION**

- 6.1 None.

7. **ANTICIPATED OUTCOMES OR IMPACT**

- 7.1 The inclusion of Co-opted Members will allow the Committee a wider, more diverse input to discussion, drawing on the relevant expertise of the additional members.

8. **REASON FOR THE RECOMMENDATION**

- 8.1 The recommendations are made to assist the Scrutiny Committee in fulfilling the terms of reference as set out in the constitution Part 3, Section 4 – Overview and Scrutiny Functions:

4.3 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work

9. **ALTERNATIVE OPTIONS CONSIDERED**

- 9.1 N/A

10. **IMPLICATIONS**

10.1 **Financial Implications**

Co-opted Members will receive a special responsibility allowance of £250 per annum as stated

in the Members' Allowances Scheme.

10.2 **Legal Implications**

There are no legal implications in respect of what is proposed.

10.3 **Equalities Implications**

Members were keen to ensure that the Committee membership is as inclusive as possible.

10.4 **Rural Implications**

The appointment of a Parish Councillor as a co-opted member representing the rural area will ensure that the voice of the rural communities is reflected.

10.5 **Other Implications**

- 10.5.1 The appointment of a Co-opted Member representing the Muslim Community will ensure that the voice of the Muslim Communities is reflected.

11. **BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 11.1 None

12. **APPENDICES**

- 12.1 None

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